

Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES PGH MANILA
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the UNIVERSITY OF THE PHILIPPINES PGH MANILA in the CSC website:

Ms. Marjorie L. Torres

HRMO

Date: 28-Aug-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Physical Therapist III	UPSB-PHT3- 58-2018	18	40637	Bechelor's degree in Physical Therapy	8 hours of relevant training	2 years of relevant experience	RA 1080	Pls. see attached annex P.M-19	Philippine General Hospital
2	Nurse II	UPSB- NURS2-1100- 1998	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Pls. see attached Annex N	Philippine General Hospital
3	Nurse II	UPSB- NURS2-1539- 1998	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Pls. see attached Annex N	Philippine General Hospital
4	Nurse II	UPSB- NURS2-1109- 1998	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Pls. see attached Annex N	Philippine General Hospital
5	Nurse II	UPSB- NURS2-1183- 1998	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Pls. see attached Annex N	Philippine General Hospital
6	Nurse II	UPSB- NURS2-1190- 1998	15	30531	Bachelor of Science in Nursing	4 hours of relevant training	1 year of relevant experience	RA 1080	Pls. see attached Annex N	Philippine General Hospital

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7	Administrative Aide V (Plumber II)	UPSB-ADA5-736-2004	5	14007	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	Plumber (MC 10, s. 2013 - cat. II)	Pls. see attached Annex O-5	Philippine General Hospital
8	Mechanical Plant Supervisor II	UPSB-MPS2-6-1998	13	25232	Bachelor's degree in Mechanical Engineering	None required	None required	RA 1080	Pls. see attached Annex O-11	Philippine General Hospital
9	Medical Technologist I	UPSB-MDTK1-9-1998	11	20754	Bachelor's degree in Medical Technologist/ BS in Public Health	None required	None required	RA 1080	Pls. see attached Annex P.M-21	Philippine General Hospital
10	Administrative Aide III (Utility Worker II)	UPSB-ADA3-4341-2004	3	12466	Must be able to read and write	None required	None required	MC 10, s.2013-Cat. III	Pls. see attached Annex J	Philippine General Hospital
11	Administrative Aide III (Utility Worker II)	UPSB-ADA3-4195-2004	3	12466	Must be able to read and write	None required	None required	MC 10, s.2013-Cat. III	Pls. see attached Annex J	Philippine General Hospital
12	Administrative Aide VI (Clerk III)	UPSB-ADA6-2032-2004	6	14847	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional) / First Level Eligibility	Pls. see attached Annex G-1	Philippine General Hospital
13	Administrative Aide VI (Mechanical Plant Operator II)	UPSB-ADA6-2323-2004	6	14847	High School Graduate of Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Mechanical Equipment Operator (MC 10, s. 2013 - Cat. II)	Pls. see attached Annex O-2	Philippine General Hospital
14	Laboratory Aide II	UPSB-LABA2-119-1998	4	13214	Elementary School Graduate	None required	None required	None required (MC 10, s.2013-Cat. III)	Pls. see attached Annex P.S-12	Philippine General Hospital

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15	Administrative Officer III (Supply Officer II)	UPSB-ADOF3-934-2004	14	27755	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) / Second Level Eligibility	Pls. see attached Annex P.S-13	Philippine General Hospital
16	Administrative Aide VI (Utility Foreman)	UPSB-ADA6-2453-2004	6	14847	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	MC 10, s.2013- Cat. III	Pls. see attached Annex P.S-14	Philippine General Hospital
17	Laboratory Technician III	UPSB-LABT3-82-1998	10	19233	Completion of two years studies in College	8 hours of relevant training	2 years of relevant experience	Laboratory Technician (MC 10, s. 2013 - Cat. II)	Pls. see attached Annex P.S-15	Philippine General Hospital
18	Chemist II	UPSB-CMT2-56-2018	15	30531	Bachelor's degree in Chemistry	4 hours of relevant training	1 year of relevant experience	RA 1080	Pls. see attached Annex L.B-3	Philippine General Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 09, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Ms. Marjorie L. Torres

Chief Administrative Officer

UP-PGH, Taft Avenue, Manila

hrdd.uppgh@up.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.